

# Transfer of Ownership Form

## Existing Legal Contact Details

Existing Acc No:		
Billing Name:		
Contact Phone:	Mobile:	
Contact Email:		
Postal Address:		
Town:	State:	Postcode:

## New Legal Contact Details

Customer Number:	<i>For existing accounts</i>	
Billing Name:	Date of Birth:	
Contact Phone:	Mobile:	
Contact Email:		
Postal Address:		
Town:	State:	Postcode:
Date for changes to take effect:		
Preferred My Aussie Username:		

You will need to contact support to create a password

## Add Authorised Contacts

Name:		
Email:		
Date of Birth:	Contact Number:	
Position/Permissions:	<i>e.g. Tech support only</i>	

Name:		
Email:		
Date of Birth:	Contact Number:	
Position/Permissions:	<i>e.g. Tech support only</i>	

Name:		
Email:		
Date of Birth:	Contact Number:	
Position/Permissions:	<i>e.g. Tech support only</i>	

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Service(s) to be transferred	
Service	e.g. nbn™ Service at 32 Dover St, Burleigh Heads QLD 4220
Requested Plan	e.g. 50/20 unlimited
Service #1	
Requested Plan	
Service #2	
Requested Plan	
Service #3	
Requested Plan	
Service #4	
Requested Plan	
Service #5	
Requested Plan	

\*Please be aware that **only** the services in the table above will be transferred.

Transfer Fees	
ADSL:	\$50
Fixed Phone:	\$59
NBN:	\$0

Emails attached to the account:
Will the new account holder be taking over access to these emails? <input type="checkbox"/> Yes <input type="checkbox"/> No

\*Payment to Acuity Communications is via direct debit from a bank account or Credit card. Please select your preferred method and we will be in contact to add those details.  Credit Card  Direct Debit

\*Please be aware the new owner will receive their first charges for the service as per the next billing cycle date on the existing service after the nominated date for the transfer to be completed.

## Important - Please remember to sign here

### Existing Legal Contact:

Print Name:	Signed:	Date:
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### New Legal Contact:

\*By signing below, you are confirming that you are of the age of 18 years or older and are of legal capacity to enter this agreement with Acuity Communications. You also confirm that you have read and agree to the terms and conditions and critical information summaries of our services, which is found at [www.acuitycommunications.com.au/legal](http://www.acuitycommunications.com.au/legal)

Print Name:	Signed:	Date:
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